



## Notification of Significant Events to Other Agencies Policy

This chapter lists the Agencies that must be notified by AFA when certain events take place in the Agency's foster homes, or in relation to a child or young person placed in one of the Agency's foster homes.

This policy provides a link to the table in Schedule 7 of the Fostering Services Regulations 2011.

If an event listed in the table takes place in an AFA foster home or relates to a child or children placed in one of the Agency's foster homes, the person receiving the information must immediately contact the Designated Safeguarding Lead, who is responsible for sending a notification to the Agencies listed. If the Designated Safeguarding Lead is not available, the Senior Manager overseeing the out of hour's service must be contacted.

Notifications will be sent as soon as practicable after the event has occurred. This should be no later than 1 working day after AFA have been made aware of a notifiable event.

AFA will ensure that all relevant Agencies with whom they work, are aware of AFA's notification policy and have access to (in and out of office hours) contact names and phone numbers.

The Relevant Person will send notifications of Significant Events to the Registered Manager.

All notifications will be monitored by the Registered Manager. The Registered Manager will also ensure, that any processes outlined by the Safeguarding Partners in the Local Authority responsible for the child or children, are followed.

[To view Schedule 7 Events and Notifications table \(reproduced from the Fostering Services \(England\) Regulations 2011\)](#)

go to

<http://www.legislation.gov.uk/ukxi/2011/581/schedule/7/made>

### Connected Policies or Guidance

Name of Policy / Guidance	Relevant for
Foster Carers Handbook	Foster Carers and Placement Managers
Safeguarding Policy	All staff and Foster Carers
Placement Manager Guidance	Placement Managers, Managers
Record keeping and Confidentiality for Staff and Carers	All staff and Foster Carers

Revised January 2020